

Bylaws for WAWH Graduate Student Conference Paper Prize (Approved May 2014)

1. The Graduate Student Conference Paper Prize is an annual prize that recognizes the outstanding paper presented by a graduate student at the annual WAWH conference.
2. Applicants for the Graduate Student Conference Paper Prize must be current members of the WAWH when they submit their paper to the prize committee. Applicants must be graduate students at the time of the conference. Current WAWH board members are not eligible to apply.
3. The committee will judge the presented paper, normally 10-12 pages. The presenter must also still submit a copy to the commentator of their panel. All fields of history will be considered, and articles must be submitted with full scholarly apparatus.
4. Applicants for the Graduate Student Conference Paper Prize must submit the following to the selection committee:
 - a. An application form for this prize.
 - b. One copy of the paper for each committee member, not to exceed fifteen pages.
 - c. Statement that the applicant is a member of the WAWH.
5. The Prize Committee Members shall:
 - a. Be appointed by the President for a three-year term.
 - b. Serve for terms that are staggered in a three-year cycle. Each year a new committee member will be appointed. In case of an incomplete term of service, an appointment will be made to complete the term of service
6. The Prize Committee Chair shall:
 - a. Ideally have at least one year experience on the particular committee prior to taking over the position of Chair.
 - b. Oversee the work of the committee, including receipt and distribution of applications to committee members, timely determination of prize recipient(s), and notification of the decision to those applicants selected and not selected as well as the Executive Director.
 - c. Present, or appoint someone to present, the prize to the winner at the annual conference
 - d. Make a summary report to the Executive Board at the annual meeting.
7. Each member of the Committee shall review and rate each application for the Graduate Student Conference Paper Prize. From their individual ratings, Committee members shall reach a consensus on the recipient(s) of the Graduate Student Conference Paper Prize.
8. The Committee shall use the following criteria in selecting recipients:
 - a. originality of conception and analysis,
 - b. convincing and sufficient supporting evidence,
 - c. clarity of presentation.

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9. The prize will be determined by the Graduate Student Conference Paper Prize subject to funding availability and the applicant pool.
10. The Graduate Student Conference Paper Prize recipient(s) shall be announced at the annual conference.